Speed Up Electronic Delivery!

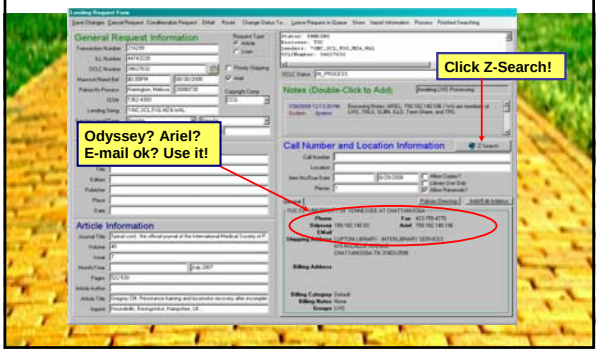
MyMorph, Odyssey Helper, Batching Oh My!

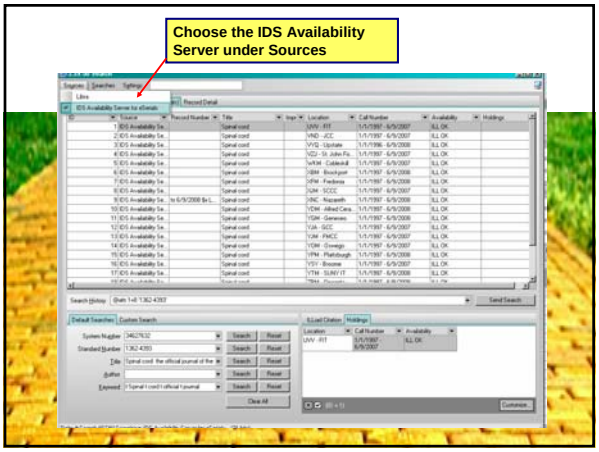
-Christine Sisak – Nazareth College of Rochester

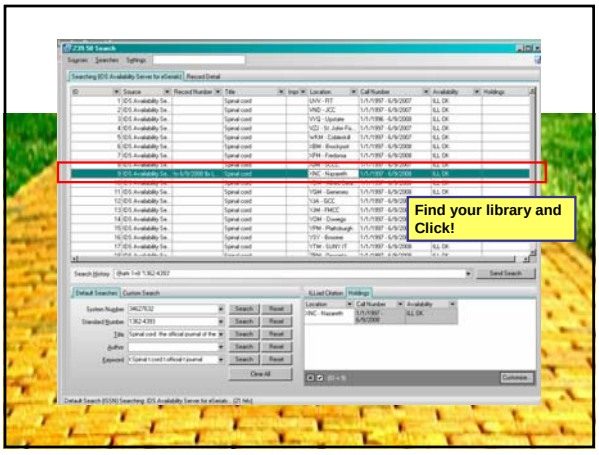
What we're covering

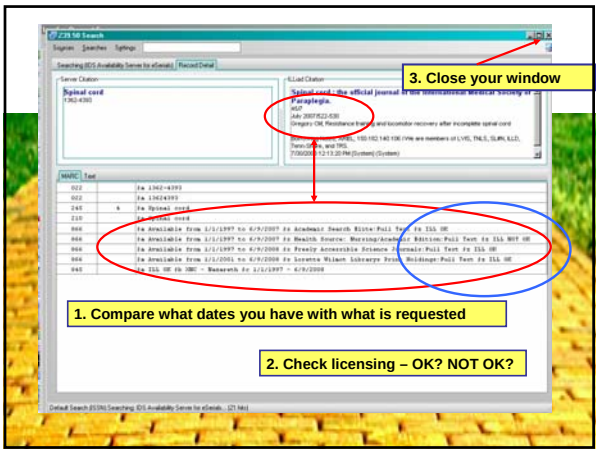
- **IDS Availability Server**
- **Conversion Software**
  - Peernet
  - Microsoft Office Document Image Writer
  - MyMorph
- **Delivery**
  - Odyssey
  - Ariel
- **Other thoughts**

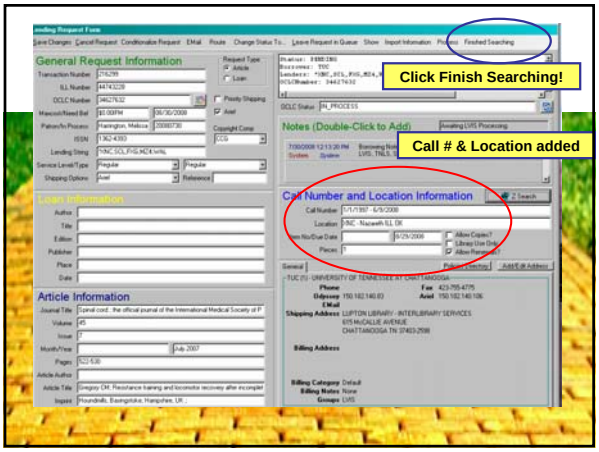
The IDS Availability Server





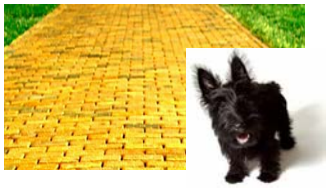






Conversion Software

- **Single**
  - Peernet
  - Microsoft Office Document Image Writer
- **Batch**
  - MyMorph

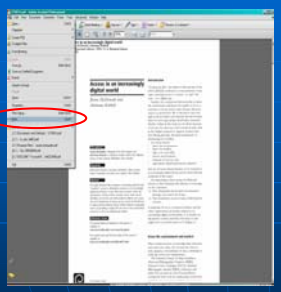


Peernet

Converting your PDFs to TIFFs

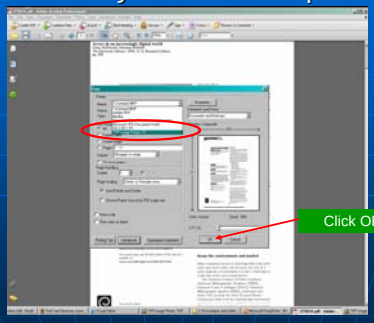
Open PDF you wish to convert

Pull down File/Print

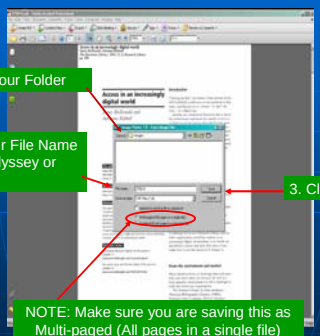


Or Click the Print Icon for those in a window within a window

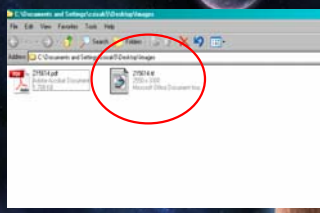
Select the ***TIFF Image Printer 7.0*** instead of your standard printer



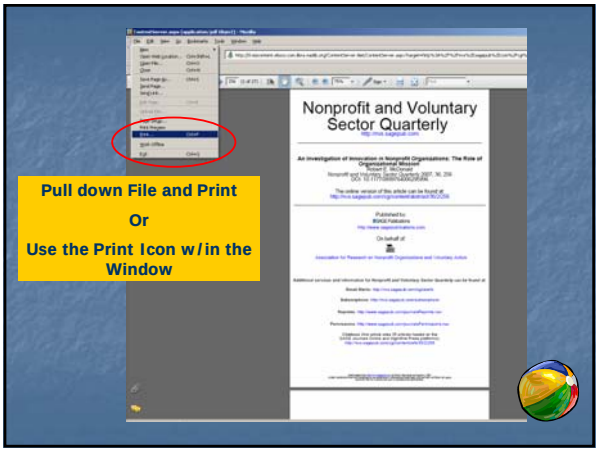
The ***Save As Image*** dialog box appears

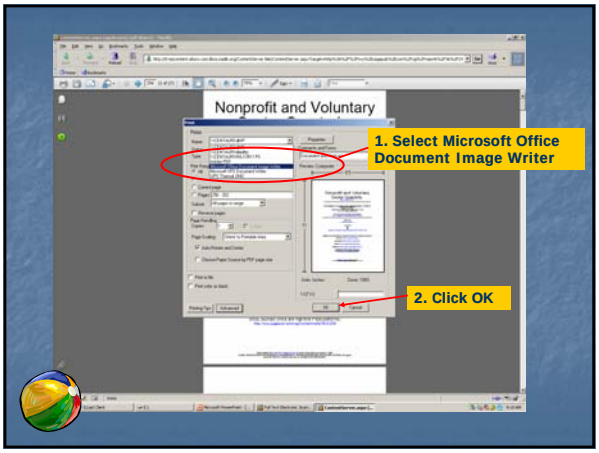


Done!

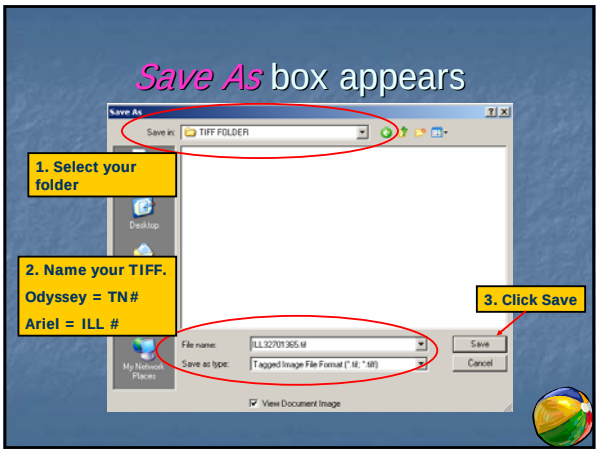


Microsoft Office Document Image Writer

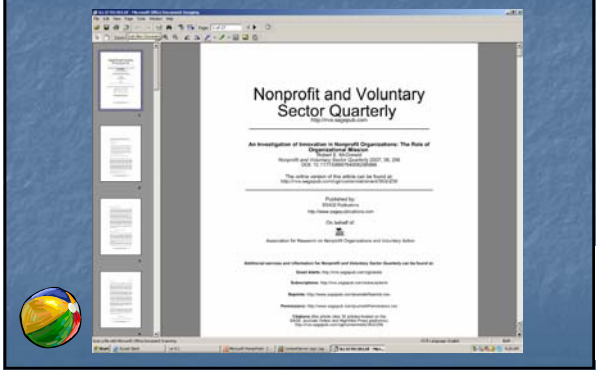




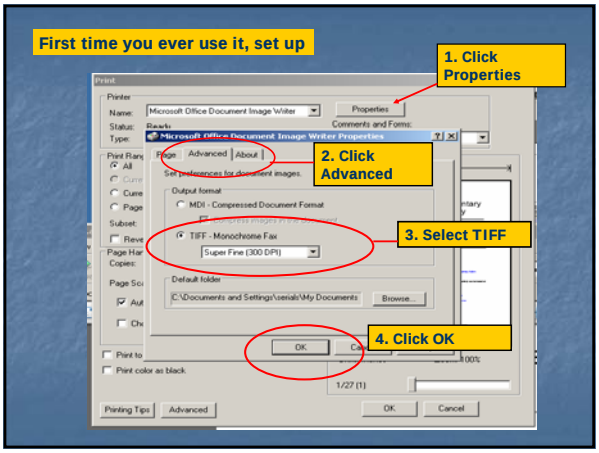
Save As box appears



You have your TIFF!



First time you ever use it, set up



MyMorph

A National Library of Medicine Product

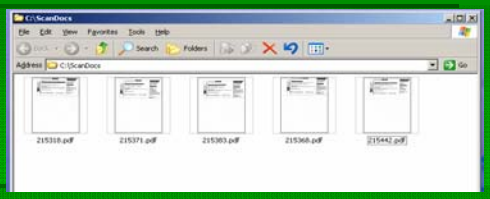
What is it?

- Windows based software allowing users to convert more that 50 types of files into PDF, TIFF, or text.
- Runs in the background so you can multi-task
- IT'S FREE!!

Where is it?

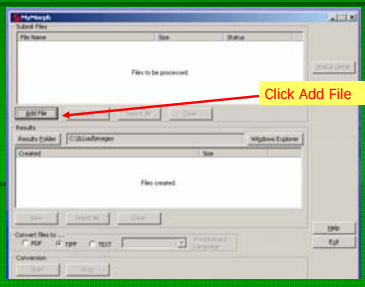
- http://docmorph.nlm.nih.gov/docmorph/mymorphinstallation.htm

How it works

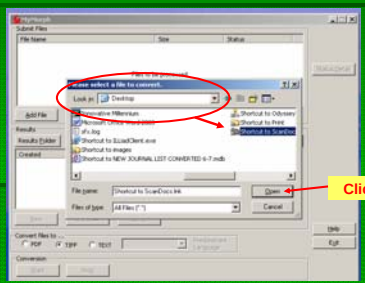


If you have multiple PDFs to convert to TIFF for sending out via Ariel or Odyssey...

Open up MyMorph

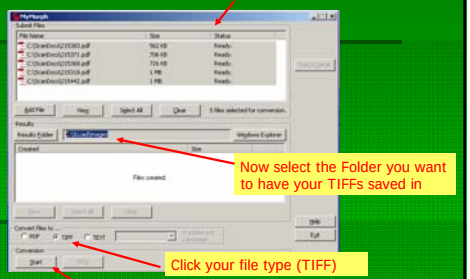


Locate & highlight the file where your TIFFs are

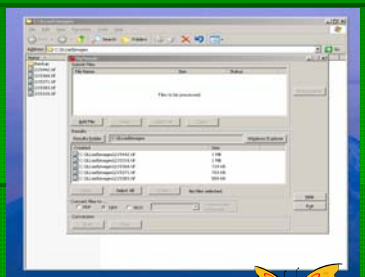


Select the PDFs

MyMorph lists them here



The conversion happens!

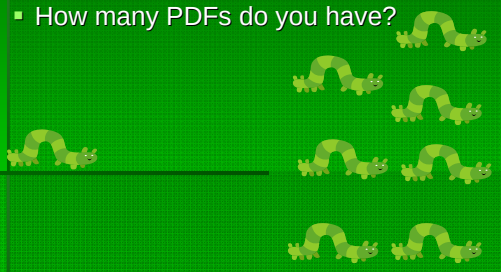


To use… Or not to use…

- The 3 C's…
  …and for once we're not talking Copyright!

Count…

- How many PDFs do you have?



Cropping?

- Do you need to crop?
- Where are you doing your cropping/editing?

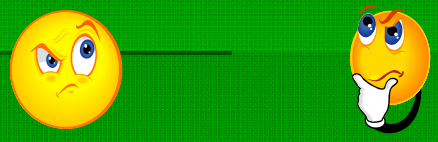
Adobe?

Odyssey?

Coversheet?

- Do you? Or Don't you?

Borrowing Notes:
Please include a copy of this request with the book or photocopy sent.



MyMorph

- Another Time Saver!

Where have you been for the past 4 years of my life?

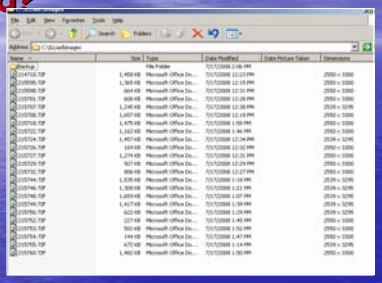
Bad Pick Up Line?

Or a 4th Year ILL Student Assistant's reaction, only 3 weeks before graduation, when you've just loaded...

Odyssey Helper

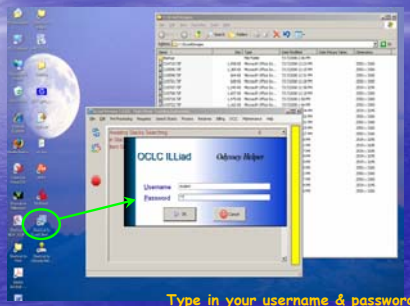
Your life saver in the midst of the ILL ocean

Have a flood of Tiffs to send?



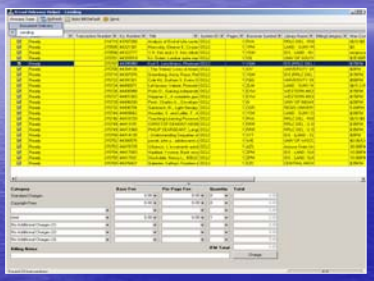
Save them in your c:\ILLiad\Images folder on your Desktop

Click on your Odyssey Helper icon

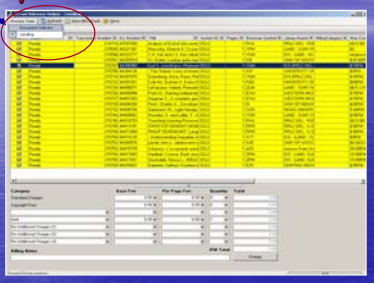


Type in your username & password

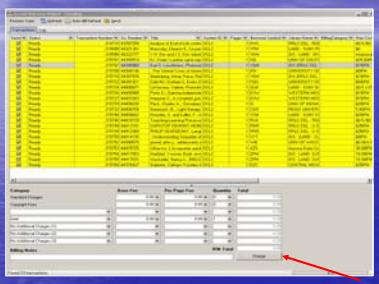
Tiffs will appear!



You can also use this for Document Delivery

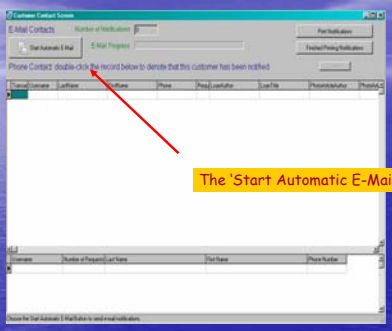


If you bill….

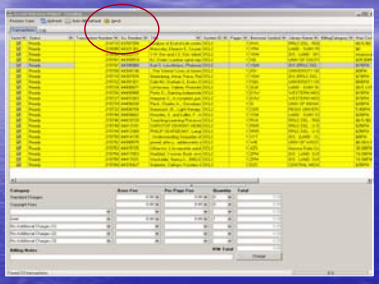


You want to highlight the request and Charge now

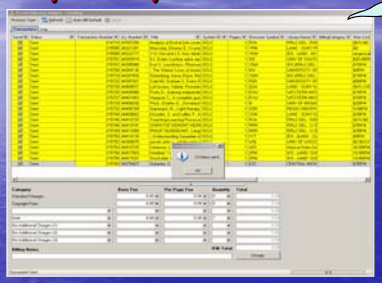
Now for the Best Thing since…



Click Send!

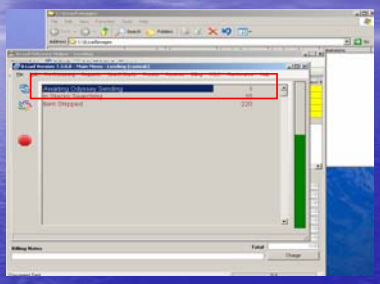


Fly! Fly away!

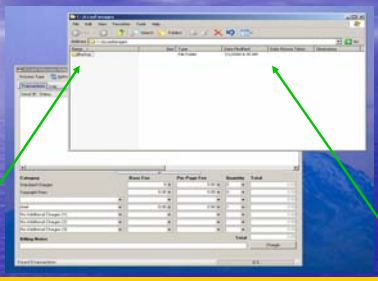


Updated to Shipped in OCLC & ILLiad, and Sent via Odyssey

Want to peek at what your ILLiad is doing?



Odyssey Helper cleans up after itself!



Any documents left in here will be those whose Odyssey Receive may be down, or those mistaken for Odyssey but are really Ariels!

A Review in 5 seconds…

- Save Tiffs in "Images" folder
- Click OH icon
- Enter Username/Password
- Charge those you Charge
- Click Send

Done!

What you need to do to get Odyssey Helper going

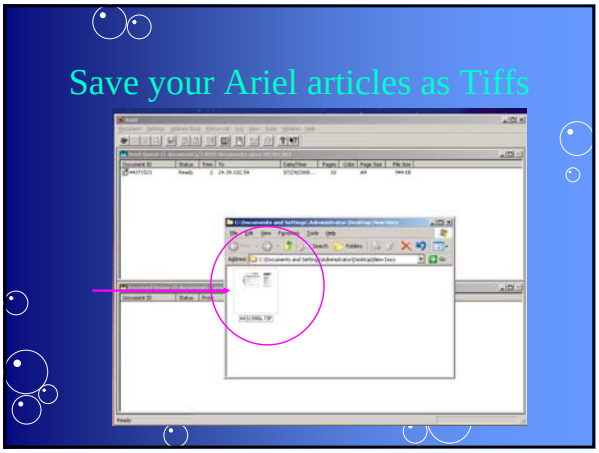
- **Not Hosted?**
  - Locate OdysseyHelper.exe in your ILLiad/Setup/OdysseyHelper (latest version) folder on your Server
  - Create Shortcut for OH
  - Place OH Shortcut on your Client desktop
  - Create folder on Client machine c:\ILLiad\Images

What you need to do to get Odyssey Helper going

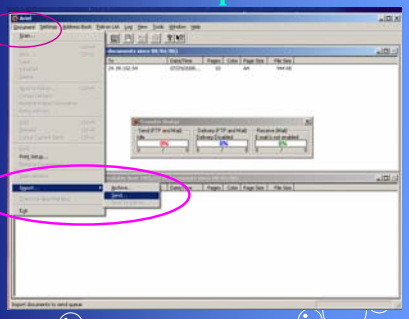
- Hosted?
  - Log into your https://your.info.com/setup/default.html site
  - Click on the OH version 7.3.0.0 (under Update-ILLiad – Download the Latest ILLiad Files)
  - Save the file on your Client machine c:\ILLiad
  - Create Shortcut for OH
  - Place OH Shortcut on your Client desktop
  - Create folder on Client machine c:\ILLiad\Images

Enjoy the time you save!

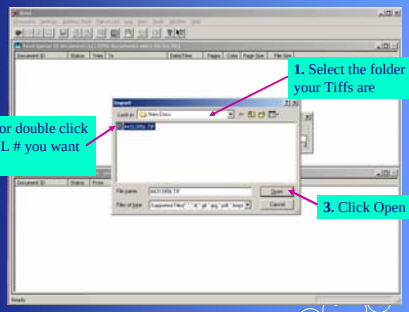
Ariel
The other fish to tackle


Save your Ariel articles as Tiffs

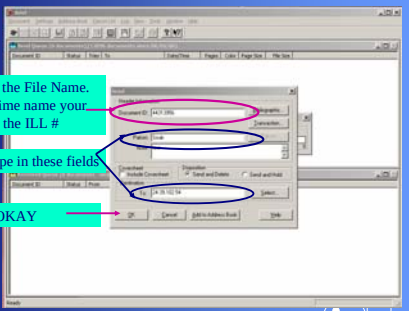
In Ariel pull down Document/Import/Send

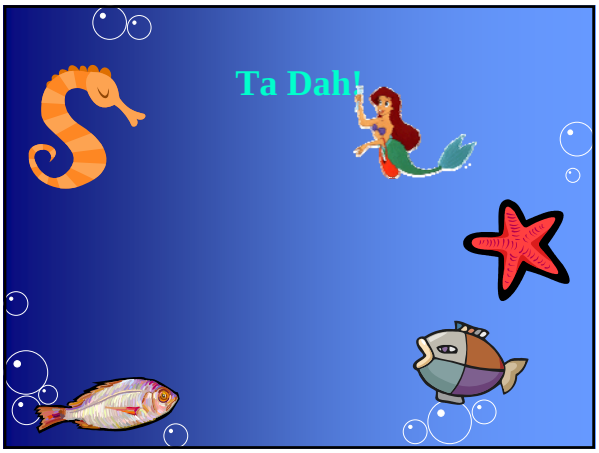


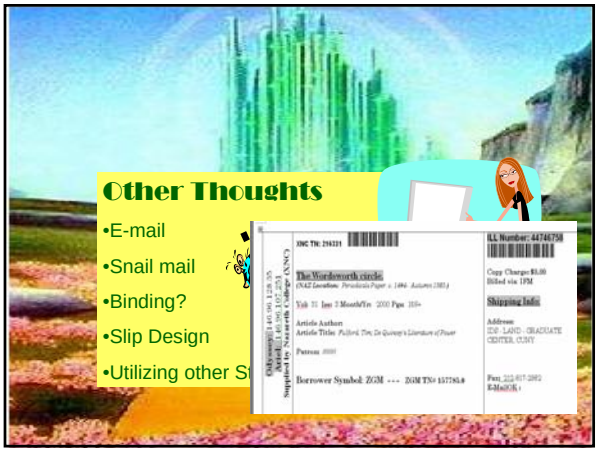
The Import box appears

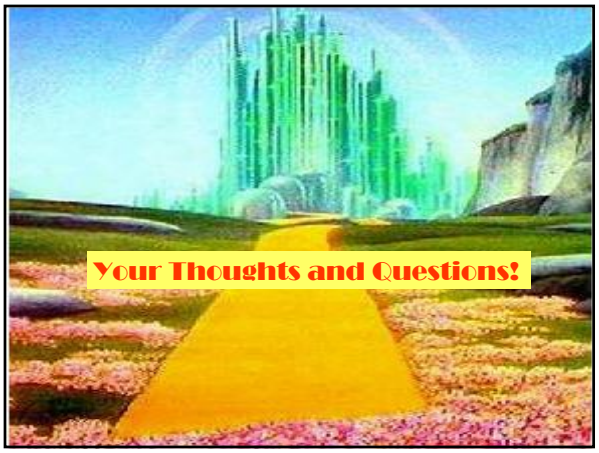


Then the Send box




Ta Dah!


Other Thoughts
•E-mail
•Snail mail
•Binding?
•Slip Design
•Utilizing other S


Your Thoughts and Questions!